

“Your University, Your Choice, Your Vote.”

Instructions for Electronic Voting



Important Notes

Voting is **only possible once**.
There is **no temporary saving function**.
Voting is **anonymous**. No IP addresses are stored.

Requirements

- Online voting with POLYAS generally works with all common, up-to-date web browsers.
- **Access:** Log in with your university account + 2nd factor (authenticator)
- **External access** (outside the university network): Login only via eduVPN (Access eduVPN: <https://www.hs-heilbronn.de/eduvpn>)

1. Login to the Voting System

- Scan the QR-Code or open the voting website: (<https://wahlen.hs-heilbronn.de/>)

2. Accessing the Election

- After logging in, click “**To the Election**”
→ You are automatically being redirected into the online voting system
- Next klick „**Continue to vote**“

3. Voting

- All available ballots will be displayed one after another
- **Note the instructions on each ballot:**
 - **How many votes you have**
 - **Whether cumulative voting** (multiple votes per person) **is allowed**
- Select by checking the boxes (*you do not have to cast all your votes*)
- A vote counter shows whether all votes have been used
- A summary of your selection will be displayed. You now have the option to **correct** your **selection**, **cancel it**, or, if necessary, mark your ballot as **invalid** (if no suitable selection is found)

4. Cast your vote

- Click “**Submit Vote**”
→ Your vote is confirmed with: “**Your vote has been successfully received in the digital ballot box.**”
- You can now close the page