

To the Family Service of Heilbronn University

Notification of an Existing Pregnancy

Please complete this form electronically, sign it digitally, and submit it by e-mail.

Last Name	
First Name	
Student ID number	
Degree program	
E-mail	

I hereby inform you that I am pregnant. The expected date of birth is:

A copy of the maternity record (*Mutterpass*) or a medical certificate stating the expected date of birth is enclosed.

☐ Yes

Information on the Use of Maternity Protection Periods and on the Status as a Breastfeeding Mother:

☐ I make use of the maternity protection period of 6 weeks before and 8 weeks after childbirth.

☐ I am a breastfeeding mother.

During pregnancy, special regulations apply to examinations in accordance with the Maternity Protection Act (*Mutterschutzgesetz*).

☐ I acknowledge that, pursuant to the Maternity Protection Act, additional breaks during examinations may be granted.

☐ I agree to the disclosure of information regarding my pregnancy to the responsible offices (examiners).

Data Protection Information

Heilbronn University of Applied Sciences collects this data for the purpose of protecting the health of the woman and her child at the place of study during pregnancy, after childbirth, and during breastfeeding. It is a statutory obligation for pregnant women to notify the university of their pregnancy pursuant to § 15 para. 1 MuSchG.

The legal basis for processing the aforementioned data is Article 6(1)(c) of the GDPR. The collected data will be deleted after a period of three years.

In accordance with §§ 27 para. 1 no. 1 and 1 para. 2 no. 8 MuSchG, Heilbronn University of Applied Sciences is obliged to transmit the above-mentioned data to the Stuttgart Regional Council (Regierungspräsidium Stuttgart). The data subject has the right to access, rectification, erasure, restriction of processing, and the right to lodge a complaint with a supervisory authority.

I have taken note of the above information and hereby consent to it.

Place, Date

Signature

Family Service Checklist

- ☐ Inform the faculty and the Academic Affairs Department of the existence of a pregnancy; prepare a risk assessment in accordance with the Maternity Protection Act (*MuSchG*) and prepare it for submission to the Regional Council.
- ☐ Forward the risk assessment signed by the faculty to the Regional Council, with copies to the Academic Affairs Department and the student.
- ☐ Inform the degree program and/or the responsible examiners about possible additional breaks in accordance with the Maternity Protection Act.