



## Checklist

1. Is the room clean?
2. Did you move the chairs back to their original place?
3. Did you check the inventory list if everything is there?
4. Is there any additional inventory that's not on the inventory list?
5. Did you take all of your personal belongings with you?
6. Did you take the access card with you to return it at the info desk?
7. Did you notice any damages?
8. Please close the door when you leave.

## Inventory list

- 1 study armchair
- 1 Height-adjustable desk
- 1 Height-adjustable desk chair
- 1 Table lamp
- 1 Floor lamp
- 1 Desk panel
- 1 Extension Cable